

# **[Health Center Name]**

## **Job Description**

---

**Job Title: Oral Health Community Health Worker**

**Department:** Outreach

**FLSA Status:** Part Time, Non-Exempt

---

### **POSITION SUMMARY**

The Oral Health Community Health Worker connects with the surrounding communities, identifying oral health concerns and helping patients find the dental services they need. This position requires knowledge and experience working within the community and oral health concepts.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

(Included but not limited to the following);

- Helping individuals, families, groups and communities access information regarding oral health and dental services.
- Helping people understand their oral health conditions and develop strategies to improve their oral health and to support healthier behaviors and lifestyle choices
- Delivering oral health information using culturally appropriate terms and concepts
- Providing informal oral health education/counseling, support and follow up.

### **QUALIFICATIONS**

- Must have excellent interpersonal/oral communication skills.
- Must have good typing and computer skills.
- Must carry a professional demeanor at all times.
- Must have at least 1 year experience in a public health setting.
- Current CPR Certification required.

### **EDUCATION REQUIREMENTS**

High School Diploma.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this Job, the employee is regularly required to stand and walk.

### **Oral Health Community Health Worker Utilization Plan**

The OHCHW will be used to identify those patients aged 6-11 who have not received dental services and reach out to the families to determine what their needs are and to connect them with dental services while providing oral health education and information. They will also be available for mobile van and community events to provide oral health education and refer patients to the dental department at [Health Center Name].